

TAX RESEARCH SESSIONS

REGISTER YOUR INTEREST

Contact us

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02 8223 0000

Please tick an option that suits your requirements:

- I am interested in attending a face-to-face Tax Research Session
- I am interested in discussing the possibility of a dedicated firm session
- I am a Tax Education Program student and am interested in attending a Tax Research Session
- I am interested in the online Tax Research Session.

State

NSW VIC SA QLD WA TAS

Contact details

Name: _____

Member no: (if applicable) _____

Company: _____

Postal address: _____

Suburb: _____

State: _____ Postcode: _____

Tel: _____ Mobile: _____

Email: _____ Fax: _____

Please fax this form back to us on 02 8223 0077
or email to taxline@taxinstitute.com.au



THE TAX INSTITUTE



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TAX RESEARCH SESSIONS

Finetuning your online tax research skills

Assisting you with your tax *research*

taxinstitute.com.au

TAX RESEARCH SESSIONS

Finetuning your online tax *research* skills

The Tax Institute is pleased to offer practitioners and their firms this two-hour face-to-face (or one hour online) session on researching online.

Candidates of the Tax Education Program enjoy access to the online session as part of their course enrolment.

You or your firm will walk away from the session with:

- tips on how to better utilise the internet as a research tool; and
- best practice techniques for searching tax-related websites, and more.

Introduction

Tax Research Sessions are designed to finetune your web research skills by introducing new techniques for locating specific tax information from the vast array of content available via the internet.

Benefits to you

The benefits of attending one of these sessions is that you will learn practical skills to use back at the office when researching tax information. This is an ideal opportunity to learn how to reduce time sorting through information by knowing which sites to search and how to search them.

The session covers:

- techniques for browsing and searching online, the tips and traps;

- knowledge of current and relevant sources of online tax information;
- using The Tax Institute website; and
- useful tax-related websites you may not know of.

When the session is complete, you will be issued with a workbook to take back to the office for future referencing and to share with your colleagues.

CPD hours

By attending this session, you will accumulate two CPD hours towards your professional development.*

*This excludes candidates of the Tax Education Program. The points will be allocated to the attendee.

The two-hour session

The sessions are offered to:

- 1 Individuals** (members and non-members) in your state who attend an organised session at a date and venue arranged by The Tax Institute.
- 2 Firms** whereby the practical research data is customised to suit a firm's training requirements and is held on a date mutually agreed with The Tax Institute and at a venue arranged by the firm.
- 3 Candidates** of the Tax Education Program have access to the online session as part of their course enrolment. Upon enrolment, candidates receive online log in details.



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To attend the online session, you must have access to a PC and be connected to the internet.

Session outline	
Searching Search strategies Basic Boolean searching Other ways to search Federated searching	CCH website
The Tax Institute website Simple and advanced searches All keywords Exact phrase Author Browse and search publications Library catalogue search	Thomson website
Australian Taxation Office website Standard search Legal database search Menu Legislation and explanatory memorandums Private binding rulings	Parliament House website Current Bills House daily Bills
	Austlii website Acts New regulations
	TimeBase website
	Lexis Nexis
	IBFD
	Justis
	TaxLine
	Copyright

The facilitators

The sessions are facilitated by the Institute's senior online research specialists.

Pricing

- Pricing is available on request, and members receive a discounted rate.

- Firm sessions are priced according to firm requirements.
- Candidates of the Tax Education Program are not charged for this session, as it is incorporated into the Tax Education Program fees.