

Use this form to apply for Recognition of Prior Learning (RPL) if you have completed studies that are equivalent to ATL004 CTA2B Advanced. An application fee of \$215 applies, this is non-refundable. Refer to taxinstitute.com.au/education for policies and fees. Please retain original copy for your records. HEPCO Pty Ltd trading as The Tax Institute Higher Education. ABN 30 642 863 787.

FORM B | WD

Date of issue: July 2025

1 Candidate information

Candidate ID:

Title: Mr Mrs Miss Ms Other (please specify) Date of birth:

First name*: Last name*:

*This will appear on your testamur.

2 Contact information

Please update my details

Personal details:

Home address:

Suburb / City: State: Postcode:

Country:
(if outside Australia)

Email:

Home tel: Mobile:

Employment/Business details:

Company: Position:

Address:

Suburb / City: State: Postcode:

Country:
(if outside Australia)

Bus tel: Bus fax:

3 Evidence table

The Tax Institute Higher Education subject details	The Applicant's subject/s studied
Name of Education Provider The Tax Institute Higher Education	Name of previous Education Provider/s: Is the institution which you completed your studies recognised by the regulator/s and/or accredited? (see tpb.gov.au or training.gov.au or teqsa.gov.au/national-register) <input type="checkbox"/> YES <input type="checkbox"/> NO
Subject Applied for CTA2B Advanced	Subject/s Studied:
Code ATL004	Code:
Credit Point Value 6	Credit Point Value:
Contact Hours 10-15 hours per week	Contact Hours:
Subject Duration 12 weeks	Subject/s Duration, Year of Study:
Assessments <input checked="" type="checkbox"/> Online checkpoint tests <input checked="" type="checkbox"/> Final Exam	Assessments Completed (highlight relevant): <input type="checkbox"/> Formal exam <input type="checkbox"/> Assignment <input type="checkbox"/> In class exam <input type="checkbox"/> Other:
Is there any relevant experience that has extended the learning of the topic/subject? <input type="checkbox"/> YES (add attachment, see Other Evidence, Section 4 Checklist) <input type="checkbox"/> NO	
LEARNING OUTCOMES from The Tax Institute Higher Education subject modules	LEARNING OUTCOMES Applicant to insert Learning Outcomes from the subject/s studied
ATL004.1 TASA 2009 and The Code of Professional Conduct – The objects of TASA 2009 – Registration under TASA 2009 – The Code of Professional Conduct – Sanctions and Penalties	Matched Learning Outcomes:
ATL004.2 Tax Planning and Anti-Avoidance – Tax planning – Tax avoidance – Specific anti-avoidance rules	Matched Learning Outcomes:

LEARNING OUTCOMES from The Tax Institute Higher Education subject modules	LEARNING OUTCOMES Applicant to insert Learning Outcomes from the subject/s studied
ATL004.3 Fringe Benefits Tax <ul style="list-style-type: none"> - When a fringe benefit arises - Exclusions from the “fringe benefit” definition - Types of benefit - Exempt benefits - The interaction of income tax, goods and services tax and fringe benefits tax - Calculation of FBT payable - Reportable fringe benefits - Fringe benefits: categories, taxable values and record-keeping - Car benefits – Div 2 FBTA - Debt waiver benefits – Div 3 FBTA - Loan benefits – Div 4 FBTA - Expense payment benefits – Div 5 FBTA - Housing benefits – Div 6 FBTA - Living-away-from-home allowance benefits – Div 7 FBTA - Board benefits – Div 9 FBTA - Meal entertainment benefits – Div 9A FBTA - Tax-exempt body entertainment benefits – Div 10 FBTA - Car parking benefits – Div 10A FBTA - Property benefits – Div 11 FBTA - Residual benefits – Div 12 FBTA - Documentation - Special employers - Employee share schemes 	Matched Learning Outcomes:
ATL004.4 Goods and Services Tax <ul style="list-style-type: none"> - GST Fundamentals - GST legislative scheme - The elements of taxable supplies and creditable acquisitions - GST special topics 	Matched Learning Outcomes:
ATL004.5 Corporate Tax Fundamentals Part A <ul style="list-style-type: none"> - Definition of a company - Dealing with interests in companies - Taxation of companies - Payment of company tax 	Matched Learning Outcomes:
ATL004.6 Corporate Tax Fundamentals Part B <ul style="list-style-type: none"> - Taxation of distributions from companies - Introduction to tax consolidation - Winding up a company 	Matched Learning Outcomes:
ATL004.7 International Tax Fundamentals <ul style="list-style-type: none"> - Residence - Source - Exemptions - Tax treaties - Tax Information Exchange Agreements - Agreement for the Allocation of Taxing Rights with Respect to Certain Income of Individuals - Foreign currency and foreign currency gains and losses - Withholding tax - Dividend withholding tax - Interest withholding tax - Royalty withholding tax - Thin capitalisation - Transfer pricing - Foreign income tax offset - Conduit foreign income - Attribution systems 	Matched Learning Outcomes:

4 Checklist

Compulsory Evidence

- Completed the Evidence Table in Section 3 – if not completed, Application will not be assessed
- Attached certified copies of all relevant Academic Transcripts showing Institutions where study was undertaken
- Attached a Unit / Subject Outline studied at the previous educational institution, subjects and subject codes must match the Subjects and Subjects codes on supplied Academic Transcript
- Evidence of relevant professional experience – copy of your current Résumé

Other Evidence:

- Letter from your employer confirming you have the required relevant Australian tax experience
- Evidence of current membership of a law institute or society, the IPA, CPA, ICAA or a practising certificate
- Evidence of satisfaction of continuing professional development (CPD) requirements

Other:

5 Candidate Declaration

I confirm that I have read and accept The Tax Institute Higher Education's policies and procedures (see taxinstitute.com.au/education for policies and fees), including:

- Enrolment,
- Deferring and Withdrawing,
- Membership, and
- Recognition of Prior Learning

I hereby declare that the information in this application is true and correct.

Full name: (please print)

Signature:

Date of signature:

DD/MM/YYYY

6 Payment

On completion of this form your application will be submitted for processing. Once completed, you will be contacted for payment, or you may submit the "Payment Authorisation Form".

Please complete this form and return by email to taxeducation@taxinstitute.com.au. Please refer to taxinstitute.com.au/education for policies and fees. Please retain original copy for your records. HEPCO Pty Ltd trading as The Tax Institute Higher Education. ABN 30 642 863 787.

FORM WD

1 Contact information

Please update my details

Candidate ID:

Title: Mr Mrs Miss Ms Other (please specify)

First name: Last name:

Company:

Email:

Postal address:

Suburb / City: State: Postcode:

Country:
(if outside Australia)

Phone: Mobile:

Privacy: HEPCO Pty Ltd, trading as The Tax Institute Higher Education (HEPCO), a subsidiary of The Tax Institute ("TTI"), together with TTI collects, uses, holds and discloses personal information in accordance with TTI's Privacy Policy. By submitting your application to HEPCO, you confirm that you have read TTI's Privacy Policy and you consent to your personal information being collected, used and held by TTI and disclosed to third parties in accordance with TTI's Privacy Policy. TTI's Privacy Policy is available at taxinstitute.com.au/about-us/privacy-copyright-disclaimer.

2 Payment method

Please charge \$ to my AMEX Visa MasterCard

Name on card:

Card no.: Expiry date: Cardholder's signature:

For further information please contact us on **1300 829 338** or email taxeducation@taxinstitute.com.au.

To apply

Email taxeducation@taxinstitute.com.au
Mail Level 21, 60 Margaret Street, Sydney NSW 2000
Call 1300 829 338

Submit form